

TOWN OF SOUTH BRISTOL
FEBRUARY 9, 2026

Public Hearing 6:00 P.M.
Regular Meeting immediately following Public Hearing
[Zoom Link](#)

Meeting ID: 881 5819 6485

Passcode: 260026

Call to Order

Pledge of Allegiance

Led by Naples Troop 40 Boy Scouts and Troop Leader John Bolton

Roll Call

Statement of Purpose

Public Comment/Testimony on the proposed Local Law to override the tax levy limit: (Time Limit: 3 Minutes): Please stand if able and state name and address.

Dan Marshall

Jeff Graff, Town Attorney

Discussion of the proposed Local Law to override the tax levy limit by the Town Board

Resolution 25-2026

Adjournment Public Hearing

RESOLUTION 26-2026

Section 1 Legislative Intent

It is the intent of this Local Law to override the limit on the amount of real property taxes that may be levied by the Town of South Bristol, county of Ontario, pursuant to general Municipal Law §3-c, and to allow the town of South Bristol to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the town board for the fiscal year 2027 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2: Authority

This local law is adopted pursuant to subdivision 5 of the General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by a vote of sixty percent (60%) of the town board.

Section 3: Tax Levy Limit Override

The Town Board of the Town of South Bristol, County of Ontario, is hereby authorized to adopt a budget for the fiscal year 2027 that requires a real property tax levy in excess of the limit specified in General Municipal Law § 3-c.

Section 4: Severability

If any clause, sentence, paragraph, section, or part of this local law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, or part of this local law or in its application to the person, individual, firm, or corporation, or circumstances directly involved in the controversy in which such judgment or order shall be rendered.

Section 5 Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

Regular Meeting

Regular Meeting Called to Order

Privilege of the Floor (Time Limit: 3 Minutes): Please stand if able and state name and address

Chloe Quimby, Bristol Library

Approval of the Minutes Tabled

Accounting

- Supervisor's Financial Report
- Budget Transfer
- Approval of Abstract of Vouchers

Reports of Town Officials

- Code Enforcement (motion/approve)
- Highway / Transfer Station Superintendent (motion/approve)

Committee Reports of Standing Committees

- Planning
- Zoning

Committee Reports of Ad Hoc Committees

- Community Engagement Playground
- Parks, Recreation, and Beautification
- Financial

Unfinished Business

New Business

- IT update
- 2026 Fee Schedule

Appointments: Resolutions 27-2026 – 29-2026

- Standing Committees/BAR: retroactive reappointment of John McCabe/BAR. \$20/hour, for a five-year term, 10/1/25-9/30/30
- South Bristol Court Clerk, *Katy Mathews*, \$20/hour, appointment as part-time court clerk
- Town Assessor, Open / Update

Announcements

Name a South Bristol Snow Plow Contest. Submissions can be no longer than 20 letters, cannot include trademarked names or inappropriate language such as profanity, and must be submitted by February 28. The winners will be selected by the Highway Department and announced at the March meeting.

DEC declares South Bristol, Middlesex, Italy, and parts of Naples and Bristol, under quarantine for Oak Wilt. DEC has worked with landowners and Hi Tor to cut down infected trees and treat stumps. Residents should contact DEC if they suspect oak wilt on a tree. Quarantined areas can only prune or cut down oak trees between August and March.

Healthcare Update: Consolidated Appropriations Act: Our own Dan Marshall helped get this bill passed in his role as Chair of Health and Human Services at the Board of Supervisors. The bill prevents disruptions for patients and providers by extending Medicare telehealth services. The bill also delays expiration of safety-net funding for hospitals, and continues funding for Community Health Centers, rural hospitals, and ambulance services—and strengthening Medicare Advantage protections, and increased access to home-based care.

Next Meeting Monday, March 9, 2026, 6:00 P.M.

Adjournment Regular Meeting

RESOLUTION 27-2026
APPOINTING JOHN MCCABE, SOUTH BRISTOL BOARD OF
ASSESSMENT REVIEW (BAR),
FIVE-YEAR TERM

WHEREAS, the Town of South Board of Assessment Review requires the appointment of a member to fill a five-year term; and

WHEREAS, John McCabe possesses the necessary qualifications and knowledge of property values, as required by NYS Real Property Tax Law § 523; and

WHEREAS, John McCabe is not the assessor nor a member of the assessor's staff.

NOW, THEREFORE, BE IT RESOLVED, that the Town of South Bristol Board

HEREBY APPOINTS John McCabe to the Board of Assessment Review for a term of five (5) years, commencing on October 1, 2025, and expiring on September 30, 2030, at an hourly wage of \$20.00, and

BE IT FURTHER RESOLVED, that the appointee is required to attend the training provided by the Ontario County/New York State Director of Real Property Tax Services (as required by RPTL § 523(2)); and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to notify the appointee of this appointment and notify the County Director of Real Property Tax Services of the appointment.

RESOLUTION 28-2026
APPOINTING KATY MATTHEWS, SOUTH BRISTOL COURT CLERK

WHEREAS, the Town of South Bristol maintains a Justice Court pursuant to the laws of the State of New York; and

WHEREAS, the position of Court Clerk is necessary for the proper and efficient administration of the Town of South Bristol Justice Court; and

WHEREAS, it is the duty of the Town of South Bristol Board to appoint qualified individuals to serve in such positions; and

WHEREAS, the Town Justice has recommended the **appointment of Katy Matthews to the position of Court Clerk**;

NOW, THEREFORE, BE IT RESOLVED, that the Town of South Bristol, Ontario County, State of New York, does hereby appoint Katy Matthews as Court Clerk of the Town of South Bristol Justice Court, effective February 10, 2026; at an hourly wage of \$20.00, and

BE IT FURTHER RESOLVED, that said appointee shall serve at the pleasure of the Board and shall perform all duties prescribed by law, under the supervision of the Justices of the Town of South Bristol Court; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to file a certified copy of this resolution with the Office of Court Administration as required by law.

RESOLUTION 29-2026
APPOINTING TRACEY HOWE AS INTERIM ACTING ASSESSOR

WHEREAS, pursuant to the New York State Real Property Law § 310, the Town of South Bristol

HEREBY APPOINTS Tracey Howe as Interim Acting Assessor at an hourly rate of \$21.00 as of December 15, 2025, and

WHEREAS the Supervisor is currently receiving resumes and interviewing for a permanent Assessor, and

WHEREAS the Interim Acting Assessor will administer the duties of the Assessor pursuant to the New York State Real Property Law § 310 until a permanent Assessor is appointed.

NOW BE IT RESOLVED, that the Town Clerk is hereby directed to notify the County Director of Real Property Tax Services of the appointment.