

## SOUTH BRISTOL TOWN BOARD MEETING

August 11, 2025

### **REGULAR MEETING**

The Regular meeting of the South Bristol Town Board was called to order August 11, 2025 at 7:00pm.

### **PRESENT**

Daniel Marshall, Supervisor  
Stephen Cowley, Councilman  
Jim Strickland, Councilman  
Meg Fuller, Councilwoman  
Scott Wohlschlegel, Councilman

### **RECORDING SECRETARY**

Judy Voss, Town Clerk

### **OTHERS**

John Bolton, Zoe Bolton, Peter Rees, Ginny Lalka, Gloria Harrington, Clark Kreuter, CJ Kreuter, Jared Weeden, Ian Bolton, Joe Kohler and Jim Wight  
Online: Lisa Moore, David Bowen, Jonathan Heiderich, Elizabeth Caprini, Mark Boylan, Nick Kreuter, Nicole Cleary (Barton & Loguidice), David Whittaker

### **I. ROLL CALL**

Supr. Marshall opened the meeting with roll call.

### **II. APPROVAL OF MINUTES**

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the Public Hearing Minutes and the Regular Town Board minutes of July 14, 2025 were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

### **III. PLEDGE OF ALLEGIANCE**

### **IV. PRIVILEGE OF THE FLOOR**

Petter Rees of Seneca Point Road, mentioned that last meeting you talked about the law and trailers, so I was going to address that and I was hoping to sort it out a little bit, in my mind. I don't know how long the law has been on the books, 10 years, 50 years?

Supr. Marshall answered that he couldn't answer that; at least 15-20 years.

Mr. Rees asked, has there been regular complaints about that or is this a new phenomenon?

Supr. Marshall answered that there has been a few issues, yes.

Mr. Rees asked, the new complaints, are we talking, like, hundreds or two, or ten?

Supr. Marshall answered, certainly not hundreds.

Clerk Voss noted that a neighbor's attorney sent a letter.

Mr. Rees, said that is still one person; it seems to me that the issue really is when Clark put his trailer on the property on Seneca Point. My understanding, and correct me if I am wrong on this, he came to the Town and talked about what he had to do to do this. At the time, before

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he bought the thing, then he bought it and put it on and he was code compliant at that point. Is that correct?

Supr. Marshall said they didn't speak to me, it would have been one of the Code Enforcement officers.

Mr. Rees, but you guys are the guys that are going to change the law and am just trying to figure; again I am just trying to sort this out because it appear to be that him putting that trailer there triggered the relook at the Code. My question is, how did that happen? I mean, was there like a.

Supr. Marshall said there were complaints.

Mr. Rees: yes, yes, ok, again, my question is, there was a law on the books, was he compliant when he did it? With the current code of the Town?

Councilman Strickland answered that he didn't believe so.

Mr. Rees continued, I understand you went down and talked to the guy, what they had to do and then they bought the trailer and he put it on. And so, fast forward, not even a year, we are talking about changing it and possibly he won't be compliant anymore, and it just doesn't make sense in my head. So, if I get, my thought it, okay, so if I get a dozen people to file a complaint on a law in the Town that I don't like, you guys are gonna take it up and potentially change it? I mean, it seems arbitrary to me, that's all.

Councilwoman Fuller said yes, there has been discussion in reference to this property, but there's also been a committee that was formed that talked about it. We talked about it in relationship to recreational Vehicle Use all throughout the community of South Bristol. The conversation continued to the Planning Board where we talked about again and the thought was recreational vehicle use throughout the whole community. And so now, we are going to the next stage and there will be a Public Hearing, assuming we vote things through, that will happen next time. There's definitely going to be continued discussion about, where we are with this. This is nothing that has been decided. The reason why all this conversation started, it's not just in relation to that particular property. That property exposed that there was conflict within the Code where there were two, kind-of, ways to deal with these Recreational Vehicles, and we had to resolve that because there is one section that talks about it and another section they were in conflict with each other.

Mr. Rees asked, didn't you cancel one of those?

Supr. Marshall said that Chapter 157 was simply on trailer parks.

Councilwoman Fuller said, we are working towards getting to a spot where everything is in compliance but as we are all finding, that as we look at things, we are discovering new facets of what's changed in this regulation and so there is definitely going to be more discussion about it.

Mr. Rees, one more comment, where we live, if I were to tear my cottage down and try and re-build today, nobody would let me do it, so I am non-compliant on a zillion things but because it has been that way before the law changed, I am kind of grandfathered in. My next question is, all the trailers in this area, will they all then be non-compliant and have to leave or people that are all ready part of it, like me, I don't have to put a septic system in, I have a holding tank, because that is the way that thing was built 37 years ago. So, however many there are out there, if you guys change the law do they all have to pack up and leave?

Councilwoman Fuller said that Supr. Marshall reached out to the Town Attorney and asked that question and I don't believe we got a clear answer back.

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Mr. Rees, and again, to me personally, that's the issue with that, and my little stupid brain is, well if they can reverse a law and then make people non-compliant, they could reverse my grandfathered in, is that how this works? You get 20 people to complain about something and they change the law and now you are non-compliant.

Councilman Strickland said there was confusion on this situation. So we are, as Councilwoman Fuller just said, we are reaching to the Planning Board, to resolve this.

Supr. Marshall said he is assuming that there would be some grandfathering going on there.

Clerk Voss, said that Mr. Rees's lot is a Pre-Existing Non-Conforming Lot and there would be a certificate in your property file.

Mr. Rees agreed and thanked the Board.

Councilman Cowley said that some of this is being reactive rather than being proactive. From memory, when Mr. Kreuter came in, we were basing it on Chapter 157 but it talked about trailer parks. Again, we researched a little more and found other parts of the Code that talked about recreational vehicles, so it has been an on-going and a bit confusing to try and follow it.

Supr. Marshall said that what we are doing is our attempt to clear up some of the confusion.

### **V. COMMITTEE REPORTS:**

#### **HIGHWAY**

Councilman Cowley read the Highway Report:

Following is a brief summary of events at the Highway Department in the last month.

- Roadside mowing continues.
- New striping on some of the Town roads. Stid Hill in particular is now striped all the way across.
- Mix paved Lower Egypt Rd.
- Chip sealing several Roads this week. (Lower Egypt, Powell Hill, sections of Gannett Hill Rd.)
- Mowing of Town properties continues, though less frequently.
- Started mowing fields around the Wilder Barn on Rt. 64, Overlook is next.

On a motion made by Councilman Strickland and seconded by Councilman Cowley, the July Highway Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

#### **FINANCE**

Supr. Marshall reported the 2026 Budget process began. We had a staff meeting last week and were given their department budget sheets which are due by the end of the month.

### **VI. OLD BUSINESS:**

#### **CHAPTER 170 – MULTIPLE SECTIONS**

Supr. Marshall said that the Board now has the proposed Local Law prepared by the Town Attorney. The committee had a lot of discussion about Chapter 170; it's been ongoing for months. To the best of my knowledge the Local Law written up by our attorney has all the changes and conditions in it.

Councilwoman Fuller asked which Local Law are we looking at; there were 2 emails as they are slightly different.

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Supr. Marshall said that there was an amended version that was sent out by the attorney a week ago and asked the Board if they were satisfied with the proposed law.

Councilwoman Fuller said that the new law doesn't talk about, it is my belief that the Planning Board recommendation, #2-2025, where they ask to remove "or one Mobile Home" from Lake Residential, which is one of the recommendations, but is good with the local law as written.

Supr. Marshall said that is a moot point now. What we would be doing this evening is simply okaying the format of the law and then scheduling the Public Hearing and will also need SEQR review according to the attorney.

Councilman Wohlschlegel said that we did a SEQR in 2024, haven't we been back and forth on this law? And is this SEQR still valid?

Councilwoman Fuller answered, we passed a change to Chapter 170 this winter so now this is a new change and has to be different.

Supr. Marshall agreed, at least updated. We will need approval of the format to change Chapter 170.

On a motion made by Councilwoman Fuller and seconded by Councilman Cowley, the Local Law for Chapter 170 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

Supr. Marshall continued with a Resolution authorizing the scheduling of a Public Hearing for the proposed local law.

On a motion made by Councilman Strickland and seconded by Councilman Wohlschlegel, Resolution No. 41-2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

### **RESOLUTION 41 -2025**

#### **AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR A PROPOSED LOCAL LAW ENTITLED "A LOCAL LAW AMENDING CHAPTER 170 (ZONING) OF THE CODE OF THE TOWN OF SOUTH BRISTOL REGARDING RECREATIONAL VEHICLES"**

**WHEREAS**, the Town Board of the Town of South Bristol, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Amending Chapter 170 (Zoning) of the Code of the Town of South Bristol Regarding Recreational Vehicles "; and

**WHEREAS**, the Town Board of the Town of South Bristol has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit "1" and deems it in the best interests of the Town of South Bristol to proceed in accordance with the Code of the Town of South Bristol and the Laws of the State of New York in adopting said Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on September 8, 2025, at 7:00 p.m. at the South Bristol Town Hall, 6500 Gannett Hill Road - West, Town of South Bristol, New York; and be it further

**RESOLVED**, that the Town Clerk, be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

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**RESOLVED**, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of South Bristol sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of South Bristol for its consideration.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on August 11, 2025, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	<u>X</u>	_____
Scott Wohlschlegel	<u>X</u>	_____
Stephen Cowley	<u>X</u>	_____
James Strickland	<u>X</u>	_____
Meghan Fuller	<u>X</u>	_____

Dated: August 11, 2025

\_\_\_\_\_  
Judy Voss, Town Clerk

SEAL

### **VII. NEW BUSINESS:**

#### **SIMCO – PAYROLL PROJECT UPDATE**

Supr. Marshall said that the Town has hired Simco HR for the purpose of handling all of our Human Resources issues and they have also taken on the role of our payroll support. The payroll project portion has been very lengthy and very time-consuming. We are getting to a point where it should start to become easier, but we have had to count on Clerk Voss to be our point person for all of our conversations and meetings, endless meetings for this project. We feel she should be receiving some type of restitution for that work she has done that above and beyond of her normal duties. There will be a separate account line called HR & Payroll Administrator. The salary that Clerk Voss would receive for this is not considered Town Clerk payroll. It is also designed so that at some point Clerk Voss does not want to do it anymore we have the ability to turn it over to someone else. One of the things that was talked about is from this point going forward to be some record of time keeping.

Clerk Voss asked, you want me to keep track of my hours?

Councilwoman Fuller, said the amount of time you are spending and we made a guess as to where we thought the amount of hours per week, but if that guess is inaccurate then let us know and show us the records and we will reevaluate it.

Clerk Voss asked what the guessed hours were.

Councilwoman Fuller said we spoke with Jack Stover at Simco.

Supr. Marshall said that it was based on 6 hours per week at \$30.00 an hour.

Councilman Cowley asked if Clerk Voss knew how many hours she had into it?

Clerk Voss said no, did not know how many hours.

Councilman Cowley said that is why we are asking you to keep track.

Clerk Voss said it is not a set time during the day, checked the timecards this morning, working while on vacation and will again be out of town for the next payroll working on it then as well. Clerk Voss said she brings the value to the table.

Councilwoman Fuller said Clerk Voss is obviously entitled to vacation time, is there a way we can find a solution so that when you need not be here on those days there is some redundancy so you can take that time?

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Supr. Marshall mentioned the Deputy Town Clerk.

Councilwoman Fuller said that would be a good idea to work towards and want to come up with a number that is fair. There was a lot of discussion about it, and we are appreciative of you send that information to us like the Town Clerk's Manual. I read it, you do do a number of responsibilities that are not listed as the official duties of your elected position, and we are appreciative of that.

Supr. Marshall agreed, said the option would be to hire somebody or find somebody within, which I don't think is going to work. I've been saying for quite a while now that I probably could have had somebody working with me for 15-20 hours a week and now with this, that could be possibly be part of that person's responsibility as well. There isn't anyone within the Town now that is qualified.

Councilwoman Fuller said for Clerk Voss to let them know if this is something you are not interested in doing. It is not your elected role.

On a motion made Councilman Strickland and seconded by Councilman Cowley, Resolution No. 42-2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

### **RESOLUTION NO. 42-2025**

**WHEREAS**, the Town of South Bristol has recently hired Simco HR to manage all Human Resources and Payroll responsibilities, and

**WHEREAS**, Simco requires an in-house person to function as Administrator, who would channel all issues to them, and

**WHEREAS**, the Payroll system required considerable up-front set-up time that was performed by the Town Clerk, and

**WHEREAS**, the payroll system will need to be monitored at least every two weeks, and

**WHEREAS**, Human Resource issues occur occasionally and need to be addressed for our employees, now therefore be it

**RESOLVED**, that a position of Human Resources and Payroll Administer be created, and

**RESOLVED**, that the Town Clerk be compensated \$6,200.00 for work done starting in May and continuing through the end of this year, and

**RESOLVED**, that compensation for 2026 will be reviewed prior to year-end based on time records kept for the balance of 2025.

### **2<sup>nd</sup> QUARTER SALES TAX REPORT**

Supr. Marshall explained that the Town receives a portion of the County Sales Tax through a convoluted formula that considers the Town's population and total assessed value. We have the smallest population in the County and a higher value in properties because of the lake front. The State sends the County their portion of the Sales Tax and the County takes ½ of that and distributes the remaining to municipalities. Yates County does not share their sales tax with municipalities, and the local tax rate is outrageous. It is because of these Sales Tax revenues that we receive that we are able to keep our tax rate at \$1.00. For the 2<sup>nd</sup> quarter we are up 1.08% over the same period last year. Last year we were at \$420,686.00 and this year's check is \$425,222.00; that puts us on target for our budget revenues.

**VIII. REPORTS:**

**ASSESSOR**

Supr. Marshall read the Assessor's Report: attended a seminar at Cornell, dropped the assessment file off with the County for printing the School Tax bills. Going forward, has started work on the Re-Val and working by appointment only.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley the Assessor's Report for July 2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller and Strickland.

**CEO**

No Report

**TOWN CLERK/TAX COLLECTION**

Supr. Marshall read the Town Clerk's Report.

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the Town Clerk's Report for July 2025 were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

Someone in the audience asked about the number of Short Term Rentals within the Town. Clerk Voss said the number has come down, we have approximately 72 permitted Short Term Rentals.

Supr. Marshall agreed said we haven't come close to the maximum allowed of 110 and it does appear to be slowing up. In Naples where they do not have a Short-Term Rental Law they continue to have an issue down there as far as Short Term Rentals. In a conversation with a teacher who said that the school district's student population is dropping like crazy because there is no place for people to live.

Councilman Cowley said he did have a conversation with the Naples Town Supervisor, Supr. Cowley last week and he was asking me if someone from the Town of South Bristol to represent us and go down there and present the Short-Term Rental Law to their Board. Councilman Cowley suggested sending Deputy CEO Pearce.

**IX. ACCOUNTING:**

**SUPERVISOR'S REPORT**

Supr. Marshall read the Executive Summary, as of July 31st, the Town has \$4,137,729.00 in the Bank, a good deal of that is in Reserves. The vast majority of the money is kept with NY Class that offers a favorable interest rate. For the month of July, the Town received over \$17,000.00 in interest. Total receipts for the month were \$452,993.00. Expenditures through the month should average 58% of the annual Budget, the General (A) Fund is at 38.5% and the Highway (DA) Fund is at 61.04%.

On a motion made by Councilman Wohlschlegel and seconded by Councilwoman Fuller, the Supervisor's Report for July 2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

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### **APPROVAL OF VOUCHERS**

Supr. Marshall there are no Budget Transfers this month. The Abstract includes the Health Insurance premium, renovations to the Assessor's office. Supr. Marshall asked Clerk Voss about the CEO Truck repair bill.

Clerk Voss said that the initial quote for the truck repair was for the claim and the additional \$4,109.23 insurance payment is for "Insurance Supplemental" and that a check is in the mail.

Both Supr. Marshall and Councilwoman Fuller asked if all of the repair cost is being reimbursed to the Town?

Clerk Voss said yes, the check is in the mail. The first check was sent to the Town a few months ago after the initial claim. The second claim was sent in by the collision shop themselves.

On a motion made by Councilman Cowley and seconded by Councilman Strickland, Abstract of Vouchers, totaling \$65,593.56 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

### **2<sup>ND</sup> PRIVILEGE OF THE FLOOR**

Joe Kohler of Cliffside Drive, apologized for his lateness and thanked the Board for this extended privilege. I have just 3 questions, please. With regards to, and speaking for the Coalition of Concerned Citizens who are taxpayers and owners in the Town of South Bristol, why have there been no more violation tickets issued when the state of the property in Woodville has not changed?

Supr. Marshall noted that this is Privilege of the Floor, not a question-and-answer period.

Mr. Kohler asked how to get an answer to his question?

Supr. Marshall said for him to come see him. This is a legal process we are in the midst of and really can't discuss things too much with regards to that.

Mr. Kohler said the 2<sup>nd</sup> question would be, why have the Codes not been enforced in Woodville and at Bristol Harbor Village?

Councilman Strickland answered, he just explained to you that we are in the midst of a legal situation.

Supr. Marshall asked, with all due respect, what Code at Bristol Harbor are you referring to?

Mr. Kohler answered, a lot of Codes, and they have been filed with the Code Enforcement Officer in writing, they can't find the form.

Supr. Marshall said for Mr. Kohler to speak with the Code Enforcement office.

Mr. Kohler said has has and they couldn't find the form.

Supr. Marshall asked if he asked specific questions about what is going on and that he couldn't answer you?

Mr. Kohler said he couldn't find the proper form that was filled out by a resident at Bristol Harbor and there has never been an answer.

Councilman Cowley asked, a complaint form?

Mr. Kohler answered yes, sir.

Mr. Kohler said his 3<sup>rd</sup> question is, as long as this Board has been here, am I correct, there are thousands of dollars of grant money that has been afforded the Town of South Bristol that the Town of South Bristol simply not? The question is, the Towns in the State are offered grant money. Why hasn't this Board applied for a lot of grant money. Just doesn't apply?



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Supr. Marshall answered, first of all, this Town has not received many requests that say that there is grant money available. We don't do that. Generally, when you go out looking for grant money you better have a reason for spending it and why you need it. At the moment, I am hard-pressed to see what the Town of South Bristol needs to be spending.

Mr. Kohler thanked the Board for the extended privilege.

### **EXECUTIVE SESSION**

Supr. Marshall said he would like the Board to move into Executive Session for discussion with regards to discussion with regards to conversation with our attorney.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the Board moved into Executive Session was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

At 7:46pm the Board moved into Executive Session.

At 8:05pm the Board came out of Executive Session with NO ACTION.

### **X. ADJOURN: 8:05pm**

Respectfully submitted:

Judy Voss  
South Bristol Town Clerk