



Town of South Bristol

Code Enforcement Office

6500 West Gannett Hill Road

Naples, NY 14512-9216

585.374.6341

Permit # _____

Tax Map # _____

New Home Building Permit Application

Applicant _____

Mailing Address _____

Telephone _____ Email _____

Property Owner's Written Permission Attached ☐

Property Owner _____

Mailing Address _____

Telephone _____ Email _____

Contractor _____

Mailing Address _____

Telephone _____ Email _____

Property Address _____

Tax Map # _____ Zone _____

Detailed Description of Work _____

Estimated Cost of Work \$ _____

Required Insurances

Contractors and sub-contractors must submit proof of liability, worker's compensation, and disability insurance. If you are a homeowner or contractor who is exempt, you must submit a signed and dated CE-200 Certificate of Attestation of Exemption.

Onsite Wastewater Treatment System Requirements Must Be Met. Please Contact:

Tyler Ohle, Canandaigua Lake Watershed Inspector 585.396.9716 or

Tad Gerace, Ontario County Soil & Water Conservation District Technician 585.396.1450

Note: Applicant/Property Owner signature below indicates that the Applicant/Property Owner understands that they will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges.

Applicant's Signature _____

Date _____

Application fee _____ CC/Check # _____ Cash _____ By _____ Date _____

05.07.2024

ZONING

170 Attachment 2

Town of South Bristol

Schedule of District Regulations [Added 12-9-2024 by L.L. No. 1-2024]

| Zoning District | Minimum | | | Minimum Setbacks* (feet) | | | Maximum Building Height (feet) | Maximum Lot Coverage |
|------------------------------|---------------------------|-------------------------|----------------------------|-----------------------------|------|--------|---|----------------------------|
| | Lot Area (square feet) | Size Width (feet) | Lake Frontage (feet) | Front | Side | Rear** | | |
| (LR) Lake Residential | 10,000 | 50 | 100 | 50 | 10 | 25 | 35 | 20%*** |
| (R-1) 1-Acre Residential | 1 acre | 100 | 100 | 50 | 10 | 25 | 35 | 20%*** |
| (R-3) 3-Acre Residential | 3 acres | 100 | 100 | 50 | 10 | 25 | 35 | 20%*** |
| (R-5) 5-Acre Residential | 5 acres | 100 | — | 50 | 10 | 25 | 35 | 20% |
| (NC) Neighborhood Commercial | 1 acre | 100 | — | 50 | 10 | 25 | 35 | 20% |
| (C-1) Light Commercial | 1 acre | 150 | 100 | 50 | 20 | 30 | 35 | 50% |
| (C-2) Commercial | 1 acre | 150 | — | 50 | 20 | 30 | 35 | 50% |
| (PD) Planned Development | See § 170-20. | | | | | | | |

NOTES:

* Setbacks may differ for overlay districts and certain special uses. (Refer to text.)

** Stairways within 25 feet of the mean high-water line of Canadaigua Lake are exempt from rear setback requirements.

*** No lakefront lot or parcel bisected by a public or private road shall exceed 40% lot coverage on the lakeside portion of the lot or parcel and shall not exceed the 20% allowable lot coverage for the entire lot or parcel.

Town of South Bristol

One and Two Family Dwelling Building Permit Application Submittal Checklist

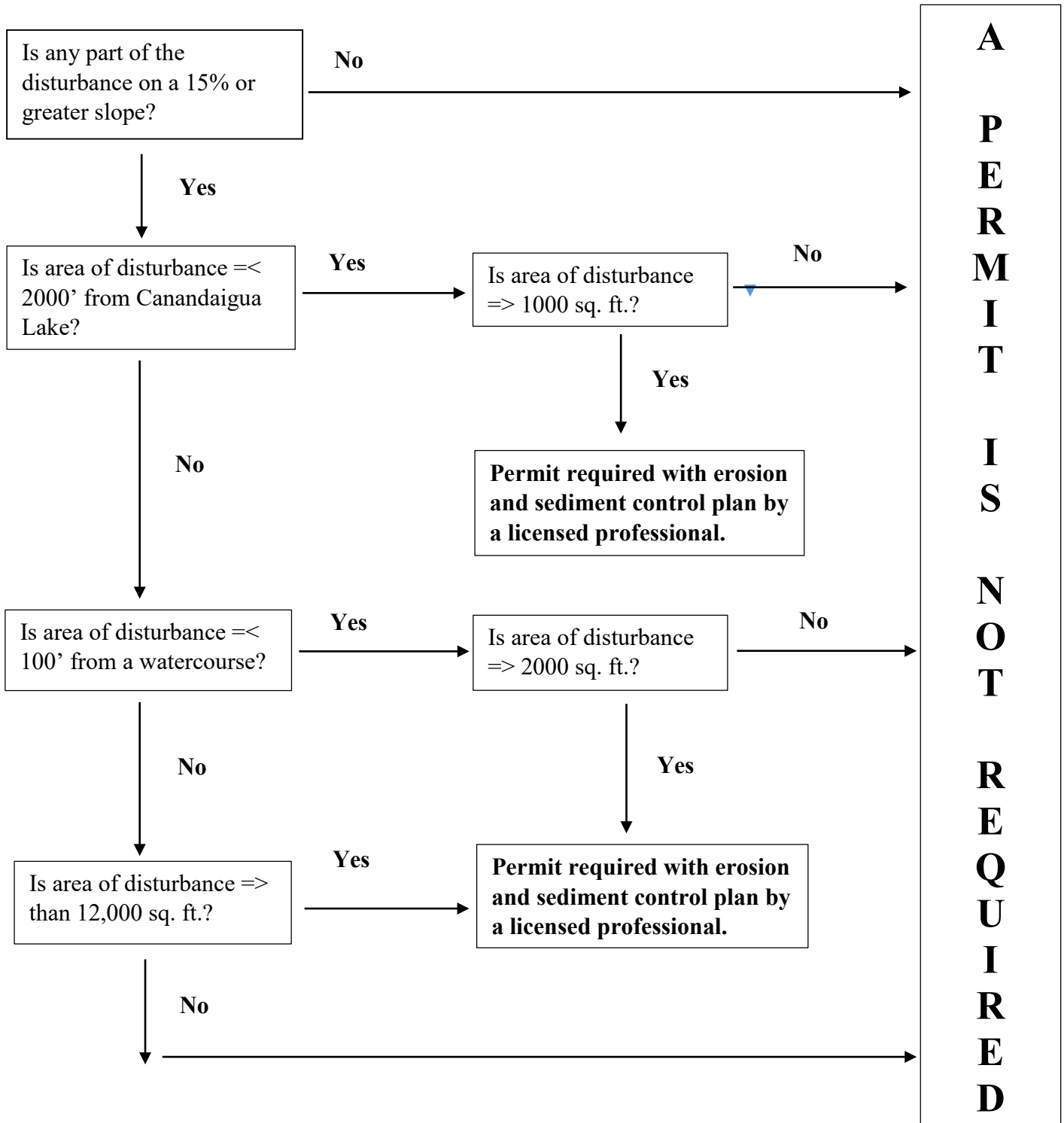
Applications and required submittals that are incomplete cannot be reviewed or processed.

- _____ Complete Building Permit Application (All portions completed)
- _____ Proof of insurance coverage (Worker's Compensation, Liability, and N.Y.S. Disability)
- _____ Site plans or instrument survey showing the location of proposed structure including grading, setbacks, elevations, driveways, septic system, and easements.
 - _____ If a septic system is proposed, a site plan bearing the seal and signature of a N.Y.S. Licensed Professional Engineer is required.
- _____ Proof of compliance with N.Y.S. Energy Conservation Construction Code
- _____ Rescheck reports must include the following information:
 - _____ Seal and signature of a N.Y.S. Licensed Professional Engineer/Architect
 - _____ Project location (subdivision lot number or street address)
 - _____ Correct code and county used for rescheck
 - _____ Rescheck inspection checklist
- _____ Proof of ownership if title of the property has recently transferred, or a letter of consent from the property owner of record authorizing you to obtain a building permit on behalf of the owner. The property also needs to be clear of violations.
- _____ Two sets of completed site/building plans by a Licensed Professional Engineer if over \$10,000 or Licensed Architect if over \$20,000. Plans should have sufficient detail so that the structure could be built strictly from the building plans. As required by N.Y.S. Education Law, plans shall include the seal and signature of a N.Y.S. Licensed Professional Engineer/Architect.
 - _____ Foundation plans must specify the type of foundation wall to be constructed and included compliance details as per N.Y.S. Residential Code Section R404 and applicable tables.
 - _____ Are sufficient details included in the plans showing all proposed construction, dimensions, spans, attachments, locations, etc.?
 - _____ Has a specification sheet been attached detailing items not shown on plans (smoke and carbon monoxide detectors, stair(s), railing(s), and guard details, material types and strength)?
 - _____ Have details on any fire rated assemblies or construction been provided (fire separations)?
- _____ Provide site soil conditions per N.Y.S. Residential Code Table R405.1
- _____ Window data showing egress width, height, clear opening square foot, and total glazed area
- _____ Fireplace, woodstove, gas fireplace and room heater specifications including installation instructions
- _____ Detail of HVAC equipment and specifications

- _____ Stamped engineered truss design drawings
- _____ If a municipal water supply is not available, include a well drillers certificate
- _____ Driveway – Check with the South Bristol Highway Superintendent and/or the State Department of Transportation/County Highway Department for curb cut/culvert requirements. You can reach the South Bristol Highway Superintendent at 585.374.2150 who will be able to assist you with this process and refer you to any other involved highway agencies.
- _____ Bristol Harbour Properties Only – If the proposed construction is to be located within Bristol Harbour, Environmental Committee and Homeowner Association internal approvals may be required.
- _____ Lakeshore/Floodplain Properties – A Floodplain Development Permit Application may be necessary. Contact the Code Enforcement Office.
- _____ Docks, boat stations and boathouses - Setbacks and other conditions apply. Check with Code Enforcement Office.
- _____ Vacant land will need a house number. You will need to speak to the Code Enforcement Officer who will issue you a number.

Permit Requirement for Soil Disturbance on Steep Slopes

Note: All reference to area of disturbance in this context are for the portion within the 15% slope area





Town of South Bristol

Code Enforcement Office

6500 West Gannett Hill Road

Naples, NY 14512-9216

585.374.6341

Permit # _____

Tax Map # _____

Steep Slopes Permit Application

Applicant _____

Mailing Address _____

Telephone _____ Email _____

Property Owner _____ Check if same as above ☐

Mailing Address _____

Telephone _____ Email _____

Contractor _____

Mailing Address _____

Telephone _____ Email _____

Property Address _____

Tax Map # _____ Zone _____

Detailed Description of Work _____

The total square feet of the proposed soil disturbance will be _____.

Soil Disturbance

A specific area as defined in the threshold tables where the natural vegetative cover will be removed. Soil disturbance is inclusive of placing or filling soil on top of the natural vegetative cover.

Please Note

Applicant must be able to illustrate where the area of disturbance will be on the property. This may be in the form of a survey supplied by the applicant or defining the location on the official town maps. If a permit is required, it shall be prominently displayed at the project site and the applicant shall notify the Code Enforcement Officer five (5) days prior to commencing work. If a determination is made that a permit is not required and subsequent observations by the Code Enforcement Officer indicate that a threshold is exceeded, then a Stop Work Order will be issued until the professionally prepared erosion and sediment control plan is in place.

The Applicant should be aware that it is a violation of N.Y.S. Environmental Conservation Law to allow discharge of sediment or other pollutants from a disturbed area to cause a substantial visible contrast to a watercourse. Penalties can reach \$37,500 per day.

Acknowledgement

If it is determined that a Steep Slopes Permit is required, the applicant is afforded the opportunity to have the Erosion and Sediment Control Plan reviewed by the appropriate Watershed Official.

Please Choose One

I desire to have my plans reviewed _____ I do not want my plans reviewed _____

The property owner must sign the Steep Slopes Permit Application or provide a signed letter to signify that he or she has reviewed the application and is in agreement with its contents. By signing the permit application or letter, the property owner also consents to the Code Enforcement Officer entering the premises for inspection purposes. The property owner further consents that the Code Enforcement Officer may seek inspection assistance from any persons deemed necessary, including but not limited to, the Canandaigua Lake Watershed Manager, the Canandaigua Lake Watershed Inspector, and the Ontario County Soil and Water Conservation District.

Required Insurances

Contractors and sub-contractors must submit proof of liability, worker's compensation, and disability insurance. If you are a homeowner or contractor who is exempt, you must submit a signed and dated CE-200 Certificate of Attestation of Exemption.

Note: Applicant/Property Owner signature below indicates that the Applicant/Property Owner understands that they will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges.

I have read and understand the application and the requirements of this permit.

Applicant's Signature

Date

Property Owner's Signature

Date

Application Fee _____ CC/Check# _____ Cash _____ By _____ Date _____

Code Enforcement Officer Section

Code Enforcement Officer Findings

Will any part of the disturbance be on a 15% or greater slope? Yes ☐ No ☐

Will any part of the disturbed area be within 2000 feet of Canandaigua Lake? Yes ☐ No ☐

Will any part of the disturbed area be within 100 horizontal linear feet of a watercourse? Yes ☐ No ☐

Will the disturbance threshold be exceeded per the table herein? Yes ☐ No ☐

Has notification been made to the appropriate Highway Department? Yes ☐ No ☐

Code Enforcement Officer Comments

Code Enforcement Officer Determination

Based upon the area of disturbance and location of disturbance data as supplied by the applicant, I have determined that:

A Steep Slopes Permit is not required _____
Initials of CEO

A Steep Slopes Permit is required and this application must be accompanied by an erosion and sediment control plan from a licensed N.Y.S. professional.

Initials of CEO

Steep Slopes Permit Issuance Date _____

Code Enforcement Officer Signature _____

Steep Slopes Erosion Control Inspection Checklist

Date _____
Property Owner _____
Property Address _____
Tax Map # _____

| | | Yes | No | N/A |
|-----|---|-------|-------|-------|
| 1. | Is there evidence of sedimentation in the receiving waters? | _____ | _____ | _____ |
| 2. | Are adjoining properties and downstream waterways protected from erosion and sediment due to storm water runoff from the construction site? | _____ | _____ | _____ |
| 3. | Have all erosion control measures been installed/constructed per the Grading and Erosion Control Plan? | _____ | _____ | _____ |
| 4. | Are perimeter erosion control measures functioning? | _____ | _____ | _____ |
| 5. | Have sediment basins and traps been constructed according to approved plan? | _____ | _____ | _____ |
| 6. | Have stabilized construction entrances been installed and maintained? | _____ | _____ | _____ |
| 7. | Have public roadways and site access roads been kept free of mud and debris? | _____ | _____ | _____ |
| 8. | Is dust control needed? | _____ | _____ | _____ |
| 9. | Are soil stabilization measures being implemented in a timely manner? | _____ | _____ | _____ |
| 10. | Are finished cut and fill slopes adequately stabilized? | _____ | _____ | _____ |
| 11. | Is the site adequately stabilized at this time? | _____ | _____ | _____ |
| 12. | Have temporary measures that are no longer needed been removed? | _____ | _____ | _____ |
| 13. | Are soil stockpiles in appropriate locations and covered, mulched or vegetated? | _____ | _____ | _____ |
| 14. | Are additional temporary erosion control measures needed? | _____ | _____ | _____ |
| 15. | Have all permanent storm water management facilities been installed/constructed? | _____ | _____ | _____ |
| 16. | Has construction sequence been followed? | _____ | _____ | _____ |
| 17. | Are erosion control measures in need of repair, replacement or enhancement? | _____ | _____ | _____ |

From: Jensen, Christopher (DOS) <Christopher.Jensen@dos.ny.gov>
Sent: Monday, January 29, 2024 11:30 AM
To: Jensen, Christopher (DOS)
Subject: Air Leakage testing

Good Morning,

During the last YOBO meeting a topic of conversation came up about Air leakage Testing and approving third party inspections and reports.

I just wanted to follow up with the section of the current Energy Code which does not permit companies which are affiliated with the design/construction of the building to be approved as a third-party inspection agency.

Regulations reviewed include but were not limited to:

2020 Energy Conservation Construction Code of NYS

[NY] R106.4 Approved inspection agencies. The *building official* is authorized to accept reports of third-party inspection agencies not affiliated with the *building* design or construction, provided that such agencies are *approved* as to qualifications and reliability relevant to the *building* components and *building systems* that they are inspecting.

-Chris

Christopher Jensen, PE, MCP, CEO
Professional Engineer 1
New York State Department of State
Division of Building Standards and Codes
[Building Standards and Codes | Department of State \(ny.gov\)](#)

DISCLAIMER: The opinions of the Technical Support Unit staff are based upon the information provided by the individual and/or entity requesting such opinion and do not necessarily reflect the official position of the Department of State. The opinions are not intended to be legal advice but are intended to answer specific questions about the State Energy Conservation Construction Code and/or Uniform Fire Prevention and Building Code and do not constitute a complete or comprehensive compliance review. The information contained in this email is intended for the sole use of the individuals and/or entities who are the addressees. If you are not an intended recipient of this email, please notify the sender immediately.

ADDRESS :

Date:

R402.4.1.2 Testing.

FILL IN ALL YELLOW AREAS

The building or dwelling unit shall be tested and verified as having an air leakage rate not exceeding three air changes per hour in Climate Zones 3 through 8.

Testing shall be performed at any time after creation of all penetrations of the thermal envelope.

During testing:

1. Exterior windows and doors, fireplace and stove doors shall be closed, but not sealed, beyond the intended weather stripping or other infiltration control measures.
2. Dampers including exhaust, intake, makeup air, backdraft and flue dampers shall be closed, but not sealed beyond intended infiltration control measures.
3. Interior doors, if installed at the time of the test, shall be open.
4. Exterior doors for continuous ventilation systems and heat recovery ventilators shall be closed and sealed.
5. Heating and cooling systems, if installed at the time of the test, shall be turned off.
6. Supply and return registers, if installed at the time of the test, shall be fully open.

| | AREA (ft.2) | HEIGHT (ft.) | VOLUME (ft.3) |
|--------------------------------|-------------|--------------|---------------|
| BASEMENT | | | 0 |
| FIRST FLOOR | | | 0 |
| SECOND FLOOR | | | 0 |
| BONUS AREA | | | 0 |
| TOTAL CONDITIONED SPACE VOLUME | | | 0 |

MAXIMUM CALCULATED $CFM_{50} = (ACH_{50} \times \text{Conditioned Volume}) / (60\text{ft.}/\text{hr.})$

$$\frac{0.00}{CFM50} = \left(\frac{3}{ACH50} \times \frac{0}{\text{Volume}} \right) / 60$$

ACTUAL MEASURED $ACH_{50} = (CFM_{50} \times 60\text{ft.}/\text{hr.}) / \text{Conditioned Volume}$

$$\frac{\#DIV/0!}{ACH50} = \left(\frac{}{CFM50 \text{ (# on meter)}} \times \frac{60}{} \right) / \frac{0}{\text{Volume}}$$

Test Results for this house: #DIV/0!

The following is a check list for obtaining a Certificate of Occupancy

This inspection is a visual inspection mainly looking for safety hazards and unsanitary conditions along with any Code Violations.

1. House numbers 4" in height.
2. Electric, gas, and water must be turned on at time of inspection.
3. Smoke detectors are required on all levels.
4. Carbon monoxide detector required outside sleeping areas. Exception: All electric and detached garages.
5. All appliances must be installed properly and be in proper working order. (stoves, exhaust fans, garbage disposals, etc.).
6. All stairs of three (3) or more steps must have a handrail installed. (must meet current code).
7. All landings or porches 30" inches in height or higher must have a rail around entire area.
8. Mobile homes and/or trailers are required to have a section of skirting removed to check for tie downs every 10ft.
9. A satisfactory lab report, including mercury, shall be required for ALL private wells. A satisfactory septic certification shall be required for ALL private septic systems.

Because this is a visual inspection the following is a guide for the homeowner to check to avoid some code violations. This inspection is not designed to check every outlet, open and close windows, run appliances through their cycles, and turn on heat during summer months.

- A. All supporting members must be structurally sound (floors, walls, ceilings, roof members, etc.).
- B. Every window, other than a fixed window, shall be capable of being easily opened and shall be held in position by window hardware (sash cords etc.).
- C. Excessive peeling paint, cracked or loose plaster, decayed wood shall be repaired and or replaced and properly painted.
- D. Basements and crawl spaces shall be reasonably free from water and /or dampness. Sump pumps are acceptable.
- E. Wood stoves, fireplaces, fireplace inserts, etc. must be installed in accordance with the building code.
- F. House must be free of insect infestation.

- G. No extension cord type wiring is permitted.
- H. All lighting fixtures, outlets and switches must be properly secured.
- I. All grass and weeds shall be properly cut and maintained.
- J. No miscellaneous debris is permitted to be left on site.
- K. Sidewalks and driveways must be free of trip hazards.
- L. No broken, cracked or missing glass.
- M. Roof must be in sound condition and waterproof, with no excessive deterioration.
- N. All trim work around doors, windows, etc. must be properly caulked to eliminate moisture penetration.
- O. Electrical service wire to building must be in sound condition and properly secured to the building.
- P. All swimming pools must be structurally sound, containing no stagnate water and an approved cover. No body of water that will create a place for mosquitoes to breed is permitted.
- Q. All pools shall be protected by a ground fault circuit interrupter.
- R. Bathroom and kitchen floors shall be impervious to water and be in a clean and sanitary condition.
- S. All bathtubs and showers must be properly caulked and maintained in good repair.
- T. Heater must be in proper working order, free from defects and wired properly with an emergency shut off switch.
- U. Hot water heater must be in proper working order. And all pressure relief valves must have an extension pipe installed and terminating within six (6) inches of the floor or an approved drain.
- V. All plumbing fixtures must be properly installed and properly working as designed with no drips and/or leaks.

**IT IS THE HOME OWNERS RESPONSIBILITY TO TAKE OUT
ALL NECESSARY PERMITS REQUIRED BY LAW.**

This list is subject to change without notice. It is the homeowner and/or agents responsibility to obtain a current copy.