

SOUTH BRISTOL TOWN BOARD MEETING

July 14, 2025

REGULAR MEETING

The Regular meeting of the South Bristol Town Board was called to order July 14, 2025 at 7:02pm.

PRESENT

Daniel Marshall, Supervisor
Stephen Cowley, Councilman
Jim Strickland, Councilman
Meg Fuller, Councilwoman
Scott Wohlschlegel, Councilman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Jonathan Heiderich, Scott Trumbower, John Holtz, Dan Crowley, Jeremy Fields, Cathy Fields, Adrienne Kreuter, Clark Kreuter, Ginny Lalka, Pat King, Chris Abraham, Joe Kohler, Eric Webber and Jim Wight

Online: Mark Boylan, Nick Kreuter, Peter Rees, David Bowen, Lisa Moore

I. ROLL CALL

Supr. Marshall opened the meeting with roll call.

II. APPROVAL OF MINUTES

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the June 9, 2025 minutes were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

III. PLEDGE OF ALLEGIANCE

IV. PRIVILEGE OF THE FLOOR

Joe Kohler of Cliffside Drive, since the last meeting we discussed the snow fences on Seneca Point Road and asked if any thought had gone into that.

Supt. Wight said that this is construction season, paving, sealing, roadside mowing, etc. The question has to be put before the property owner because the last time we put in a snow fence it was taken down 3 weeks later. The snow fence needs to be 50-75 feet away from the road in order to be effective. I will talk to the owners and ask if that is possible to do that.

Mr. Kohler thanked Supt. Wight.

Mr. Kohler said he went through the minutes of the Town Board meetings for the last 3 years in preparation for this meeting. I concluded, and I don't know if the Town Board would agree, that what is good for the Town of South Bristol and the residents of Woodville is also good for Bristol Harbor, and visa versa. That's my opinion. I guess now about 15 years ago as you will probably recall, on election day, the first election I have missed to vote in the Presidential Election. I was in Albany at the Public Service Commission delivering a petition to the secretary and as you may be aware, Bristol Harbor, is now under siege again for another obscene rate increase. You, Mr. Supervisor, provided this room on a Saturday for a Public

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Hearing, for the water company, and I believe you attended the meeting and I believe you spoke at the end of the meeting. I don't know when the day is going to be set, I've been in touch with people in Albany, but I hope that every elected official in this room, would attend the meeting and I would hope the Town would make this facility available again, for the PSC anticipated Public Hearing.

John Holtz, of County Road 33, gave a handout to the Town Board. This is an information sheet that I copied off of the DEC about the plant, Cow Parsnip. I don't know if you are aware of it, but you can see it all over the culverts all over town. It is spreading like crazy. It is a close relative of Giant Hogweed, which maybe you have heard about that. Cow Parsnip is the second-degree burn and Giant Hogweed is the third-degree burn. This can cause tremendous blistering which can result in scars, days and weeks to heal. It is photosensitive and if you get the sap on your skin it causes blistering. This is being spread by the mowing along the roads and that is why it is all over the culverts and now along our stream banks. I think we are going to adjust our mowing schedule so the roadsides are mowed before the seeds become mature. It would have to be the Highway Department working with the DEC or a grant needed to eradicate it. It is very noxious and very toxic. If you ever had a car breakdown along the road and you don't know what you are getting into when you are changing your tires. It could be a real health and safety issue. I wanted to bring that to the Town's attention. I have been treating it in the culverts across the road from my property and I can see it along Mill Creek on my property. I don't know what the solution is, what I read is if you mow it down before the seeds mature, at least that slows the spread of it.

Supr. Wight said this has never been a topic of discussion at any of the Highway Association meetings at the County level. Hogweed is something rare here anymore as that's been eradicated. Japanese Knotweed is what we are told to avoid and it is specific in the County Mowing Contract that we will not mow it on County Roads; it is to be treated with chemicals and we are headed in the same direction with Cow Parsnip.

V. COMMITTEE REPORTS:

HIGHWAY

Councilman Cowley read the Highway Report:

Milled and paved 1.5 miles of Guillick Road, cut trees back and prepped for mixed paving on Lower Egypt Road, prepping several roads for chip-sealing. Roadside mowing continues. Finished up Guillick and County Roads. Mowing Town properties and weed spraying.

On a motion made by Councilman Strickland and seconded by Councilman Cowley, the June Highway Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

FINANCE

Supr. Marshall said that next month we begin the 2026 budgeting process. This will be my last budget and will have some discussion regarding the Fund Balance and probably establish some Reserves using some of those Unexpended Fund Balances. That is still a work in progress.

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VI. OLD BUSINESS:

LOCAL LAW – REPEALING CHAPTER 157

Supr. Marshall said we have had multiple discussions regarding Chapter 157 and also sections of Chapter 170 with regards to making some changes that make some sense. Chapter 157 is simply a very old portion of the Town Code that is outdated, written in 1963 and hasn't been updated since. The law really pertains more to trailer parks as opposed to the individual trailers. There are other parts of the Zoning Code that discuss trailers and Chapter 157 has passed its usefulness. We had a committee formed, and the committee came to the same conclusion that it was time to eliminate Chapter 157. It went back to the Planning Board and they also agreed.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, Resolution No. 39-2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

RESOLUTION #39-2025

AUTHORIZING ADOPTION OF LOCAL LAW NO. 3 OF 2025

WHEREAS, a resolution was duly adopted by the Town Board of the Town of South Bristol for a public hearing to be held by said Town Board on July 14, 2025, at 7:00 p.m. at South Bristol Town Hall, 6500 Gannett Hill Road - West, South Bristol, New York, to hear all interested parties on a proposed Local Law entitled "A Local Law Repealing Chapter 157 (Trailers) of the Code of the Town of South Bristol"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town of South Bristol, on 2025 and all other notices required by law to be given were properly served, posted or given; and

WHEREAS, said public hearing was duly held on July 14, 2025, at 7:00 p.m. at the South Bristol Town Hall, 6500 Gannett Hill Road - West, South Bristol, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of South Bristol, after due deliberation, finds it in the best interest of the Town of South Bristol to adopt said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of South Bristol hereby adopts said Local Law No. 3 of 2025, entitled, "A Local Law Repealing Chapter 157 (Trailers) of the Code of the Town of South Bristol", a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of South Bristol, and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on July 14, 2025, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	<u>x</u>	<u> </u>
Scott Wohlschlegel	<u>x</u>	<u> </u>
Stephen Cowley	<u>x</u>	<u> </u>
James Strickland	<u>x</u>	<u> </u>
Meghan Fuller	<u>x</u>	<u> </u>

Dated: July 14, 2025

SEAL

CHAPTER 170- MULTIPLE SECTIONS

Supr. Marshall said that the same committee that discussed Chapter 157 also talked about making some recommended changes to a portion of Chapter 170. In particular, 170-15, the language should read Chapter 170-15 Lake Residential (LR), Section B.: permitted principal uses to remove “*or one mobile home.*” It goes on with changes to Chapter 170-15 C. through 170-17.1 C, replace “Recreation” vehicles with “Recreational” vehicles. And then under Chapter 170-64 C, use: *Owners of a vacant lot located in the Town of South Bristol, except owners of vacant lots in the Lake Residential District and the Land Conservation Overlay District, may occupy and use a maximum of one (1) recreational vehicle on their vacant land provided that:*

- 1. The recreational vehicle is owned solely by one or more of the owners of the vacant lot; and*
- 2. The occupancy and use shall not exceed 160 days in a calendar year (January 1 thorough December 31); and*
- 3. The recreational vehicle has been provided with water supply, electrical services and a self-contained sewage disposal system; and*
- 4. No sewage shall be disposed of on the vacant land; and*
- 5. The placement of the recreational vehicle shall comply with all setback requirements of the underlying district in which it is located.*

These are the recommended changes. What we would be doing tonight is simply agreeing with the changes and send this to the Town Attorney who puts this into Local Law form at which point a Public Hearing would be held.

Supr. Marshall asked for questions and comments from the Board.

Councilwoman Fuller said that the Land Conservation Overlay District portion of the Recreational Vehicles and the exception there, I spent some time looking at our Zoning Map and that is actually quite a significant part of the Town that has that Conservation Overlay in it. The challenging part about that is that it not all lots are within the District. You will have a lot and part of that lot will be in the Overlay District and that puts in, are you allowed to use a Recreational Vehicle on the part of the lot that is not or is that entire lot banned? Then, if that entire lot is banned, then that would be a significant portion of the Town, basically anywhere where there is a hill. Those lots kind of go through that District. So I think that is something we have to probably think about, that I’ll admit, I sat through all of the committee meetings and had not focused on that before, but when I was really looking at the map, I see that as a potential issue moving forward.

Supr. Marshall asked, you are speaking about a piece of property that is actually in two zones?

Councilwoman Fuller said the Land Conservation Overlay District is different than your Zoning, they go over the zoning districts.

Clerk Voss asked if that was basically the watershed?

Councilwoman Fuller answered, no, it’s viewpoints, scenic viewpoints in the Town. But there are multiple scenic viewpoints in the Town and this is just something that hadn’t focused on until I was looking at the maps today and might be something we want to look at more in depth. That is the primary thing that I wanted to look at. The members of the committee will know that we had also spoken in depth in the committee about the definitions of the different

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types of units and what they meant. Jason Inda, who is on the Planning Board, brought to my attention today that he was in training last week and there was some discussion about the fact that there is actually a State Statute that says you cannot single-out manufactured housing as long as it has a foundation. I am assuming that if the manufactured housing has a foundation then it has to be considered as a single-family dwelling. I don't know if that is in conflict with Resolution 2-2025 but it's another thing I wanted to bring forth before we vote.

Supr. Marshall said that the Chairman of the Planning Board in attendance online and am not sure he wants to speak to this at the moment.

Planning Board Chair, David Bowen, said that he attended the same training with Jason the other day. It dealt with the Executive Law which essentially just said that you can't exclude manufactured housing, that the definition of manufactured housing fits within single-family dwelling. The zoning districts that mention single-family dwelling would necessarily include manufactured housing. I think where Jason was a little hung-up was that the proposal was to exclude mobile homes from the Lake Residential District and they are not the same thing. Mobile Homes are different from Manufactured Housing. We would not be excluding Manufactured Housing anyway and NYS does not allow us to do that under the Executive Law.

Councilwoman Fuller continued with the Land Conservation Overlay District, if you notice it is along the lake there, and we really did not discuss in any of our meetings. It is also all along the hill ridge line and tucks into a bunch of different spots, but the issue that I see with that, is it is a lot has only a certain portion of itself in that district. How would we enforce that? We never talked about that in any of our meetings that I remember.

Supr. Marshall mentioned that there are situations where a parcel of land is located within 2 zoning districts. The zoning that pertains to that parcel, we had talked about the stricter of the two Codes would apply.

Councilwoman Fuller said for her personally, some of the sections of the Town that this would impact, I would not be in favor of this, just because there's multiple sections, especially along the two hill ridge lines that are very rural parts of our community where we had talked extensively about how we didn't want to impact our recreational vehicle usage.

Planning Chairman Bowen said that under Conservation Land Overlay District in the Town Code, Section 170-19, the intent of that district is basically to protect fragile environmental and natural resource sections of the Town. It goes on to say, "*permitted principle accessory structures or uses are NONE.*" There aren't any that can be placed on that land. Then it says, "*Special Uses shall be as follows: any permitted or accessory uses permitted in the established district*" so, if you are in a Lake Residential District you can have those things by Special Use. It also goes on to say "*Any sewage system or replacement of an existing system.*" The things that are allowed in Lake Residential District are also allowed in Land Conservation Overlay District but it is by Special Use Permit. We won't be banning those items from those Districts, it would just be by Special Use Permit only.

Supr. Marshall asked Councilwoman Fuller if that helped?

Councilwoman Fuller said yes, it helps, but I spoke at length in the committee about how recreation is important part of our Town's history and I feel strongly about supporting that heritage. So, for me, I voted to approve the removal of Lake Residential, but it was with hesitation because I have a hard time with really impacting rights, but in the hills, I have even a harder part with that because a lot of people use their land recreationally for a while. I know this is a difficult topic and I know there are many people that are here probably have opinions about

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it, that Conservation Overlay District, because of the sections of Town that it touches I have a different opinion on that.

Supr. Marshall said the question now is, do we want to proceed with these things or go back for further discussion?

Councilwoman Fuller said she would like to motion that we go back for further discussion and get a little more information. I apologize, this is something that I stumbled upon today when I was looking and preparing for this meeting and then I went and sprained my ankle and didn't have the opportunity to call everyone, so I apologize and do feel that I am dropping this on everyone and it is not intentional.

On a motion made by Councilwoman Fuller and seconded by Councilman Cowley, to table the Chapter 170 Multiple Sections was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

VII. NEW BUSINESS:

SIMCO – PAYROLL PROJECT UPDATE

Supr. Marshall asked for an update from Clerk Voss for the iSolved payroll project.

Clerk Voss said that we had our first successful payroll last Monday and had 2 meetings that day. The first meeting was with 2 Highway employees going over the department's time cards and they were very helpful. The second meeting was with iSolved and Simco and we went through each timecard. The only thing we missed was one employee who was given the July 4th holiday. We have a standing meeting every Thursday at 10:00am. There is also a meeting scheduled with iSolved to go over the Highway's time-off as there are many definitions: floating holidays, sick days, comp time. The comp time part of payroll and its input will probably have to be manual because of the way it is set up. Comp Time is basically 10 hours of overtime will go in to Comp Time as 15 hours. It is a matter of iSolved building that part of our system so it is in the employee's ability to do so.

Supr. Marshall said it is a procedural part of the payroll process. We knew when we took on this payroll project that the upfront efforts would be extreme and Clerk Voss has been the one pushing the project forward and it hasn't been easy. The one discussion we are having, would we be better off having a timeclock again rather than having the employees using a telephone, their personal phones.

Highway Supt. Wight said it wouldn't hurt his feelings if there was something on the wall and they used a key-fob and passed it through. Nobody has said anything and nobody has griped about it, they seem to be all right with using their phones.

Clerk Voss said all of the Highway Employees clocked in this morning; I check everyday to make sure they clock in.

Supt. Wight said that Clerk Voss has done a great job as I was out last Monday with emergency surgery. The time clock is another avenue for another option of passing a key-fob as they walk in the door.

Councilman Cowley asked if they offer that?

Supr. Marshall said yes, the original proposal included that offer as an option for a timeclock. I think it was \$900.00 or something along that line but then there might have been a monthly charge.

Clerk Voss said that we just got the Highway Dept. a laptop so they can check their accounts in the breakroom.

Supt. Wight agreed, they can clock-in on the laptop if they wanted to.

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Councilman Wohlschlegel said everything is headed towards the direction.

Supt. Wight said he thought that the Highway employees would object to this new system, but it is actually working out.

EMERGENCY GENERATORS – REVIEW QUOTES

Supr. Marshall mentioned that CEO Scott Martin took it upon himself to procure quotes for Back-up Generators for the Town Hall and Highway Department. We have been talking about this for a long time. If there was a time when there isn't any power in the area for an extended period of time, this building would be a place to provide some heat for somebody. CEO Martin went out and spoke with 3 different Generator companies. The first choice is Generator Supercenter as they spent time looking at the electrical setup of both buildings and came back for a second time to double-check some of the items. Their proposals are as follows:

- A 26-watt Generator for the Town Hall without A/C would be \$16,233.00.
- A 40-watt version of that which provide for the A/C would be \$29,508.00.
- A 48kw for the Highway Garage is \$48,808.00.

This certainly is a lot of money and certainly not something we prepared for in this year's budget, we could probably make adjustments the budget with our Unexpended Fund Balances to make this happen, but it is worth having a conversation.

Supr. Marshall continued, the other 2 quotes had a representative come in walk around and in 2 hours we had a quote. We weren't very comfortable that they had done their proper research. One of them recommended a 100kw for the Highway Garage for \$79,600.00.

Supr. Marshall said we either budget for this expense for 2026 or we create a reserve that would allow use to the funds for the generators. Asked for input.

Councilman Cowley said he had questions for Highway, and if he had any idea of the future what you might have over there that is going to need electric?

Supt. Wight said he met with the representative from Generator Supercenter and told him that it is not necessary to run the whole entire complex. Water, heat and garage door opening is necessary; welding equipment is not necessary at that time. That is where the 48kw comes from.

Supr. Marshall said that the CEO's impression of the two other quotes was that they were not very professional in their approach and they were looking to just make a fast buck. Do we think this is something we need to have?

Councilman Cowley answered, yes.

Councilman Wohlschlegel said he had mixed emotions.

Councilwoman Fuller said she felt that way too, the other we might want to look into is we are meeting with our IT to have our servers being in-house. With doing that it may be beneficial to that. Something to ask Skyport about.

Councilman Strickland said with the weather we are having there is a possibility of more and more outages.

Discussion.

Supr. Marshall said he would see if the quotes couldn't be fine-tuned to better meet our needs and then build it into the budget for next year.

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GENERAL CODE QUOTE FOR REVIEW & APPROVAL

Supr. Marshall explained that there have been a lot of changes to our Code over the 1 ½ years and it still has not been properly updated into General Code (e360). We have a quote from General Code, costing between \$3,800.00 and \$3,965.00 which includes Local Law 5-2023. It is time to commit to the quote that was provided to us back in May 2025 and the quote still stands today.

On a motion made by Councilman Wohlschlegel and seconded by Councilwoman Fuller, the General Code quote was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

RESOLUTION #40-2025

APPROVING ISSUING OF TAX EXEMPT NOTES- CHESHIRE FIRE DEPT.

Supr. Marshall explained that the Cheshire Volunteer Fire Department is going out and bonding a fair amount of money to purchase 2 or 3 pieces of equipment. The resolution is merely approving issuance of the tax-exempt note from Cheshire Volunteer Fire Dept. Rather than get the tax-exempt note, they need approval from any of the municipalities that they currently service. According to the Resolution it states that the note will not be a debt for NYS or the Town of South Bristol, NY and neither are held liable for the note.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, Resolution No. 40-2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

RESOLUTION #40-2025

**APPROVING ISSUANCE OF TAX-EXEMPT NOTE
FOR THE CHESHIRE VOLUNTEER FIRE DEPARTMENT, INC.**

A regular meeting of the Town Board of the Town of South Bristol, Ontario County, New York, was convened in public session at the Town's offices located at 6500 Gannett Hill Rd, Naples, NY 14512, on July 14, 2025, at 7:00 o'clock p.m., local time.

The meeting was called to order by Supervisor Daniel Marshall, and upon roll being called, the following were:

PRESENT:

Daniel Marshall	Supervisor
Meghan Fuller	Member
Jim Strickland	Member
Scott Wohlschlegel	Member
Stephen Cowley	Member

The following resolution was offered by Councilman Wohlschlegel and seconded by Councilman Strickland, to wit:

RESOLUTION APPROVING ISSUANCE OF A TAX EXEMPT NOTE BY THE CHESHIRE VOLUNTEER FIRE DEPARTMENT, INC. TO THE BANK OF GREENE COUNTY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION SEVEN HUNDRED SIXTY-THREE THOUSAND (\$3,763,000.00) DOLLARS TO FINANCE THE ACQUISITION OF TWO PUMPER TRUCKS AND ONE QUINT AERIAL TRUCK.

WHEREAS, the Cheshire Volunteer Fire Department, Inc. (the "Fire Department"), a New York not-for-profit corporation, provides firefighting services within the jurisdiction of the Town of South Bristol, New York, for the portion of the Town of South Bristol described in

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the service agreement dated January 1, 2023, between the Town of South Bristol (the "Town") and the Cheshire Volunteer Fire Department; and

WHEREAS, the Cheshire Volunteer Fire Department is seeking to obtain a loan from The Bank of Greene County by the issuance of one or more notes on a tax exempt basis in an aggregate amount not to exceed Three Million Seven Hundred Sixty-Three Thousand (\$3,763,000.00) Dollars (the "Note") to finance the acquisition of two pumper trucks and one quint aerial truck for the Cheshire Volunteer Fire Department, to be issued as an obligation the interest on which will be excluded from gross income for federal income tax purposes pursuant to Section 150(e) of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, pursuant to Section 147(f) of the Code, interest on the Note will not be excluded from gross income for federal income tax purposes unless the issuance of the Note by the Cheshire Volunteer Fire Department shall be approved by the Town Board after the President or Vice President of the Cheshire Volunteer Fire Department has conducted a public hearing thereon following reasonable public notice; and

WHEREAS, that on _____, the President of the Cheshire Volunteer Fire Department held a public hearing to consider the approval of the Note, after public notice given in accordance with the Code, and a transcript or summary report has been made available to each member of the Town Board prior to this meeting; and

WHEREAS, the members of the Cheshire Volunteer Fire Department provide firefighting services within the Fire Protection District within the Town pursuant to a written contract for services entered into pursuant to Section 18 of the Town Law; and the Fire Protection District served by the Fire Department is not serviced by any other fire company or department; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

For the sole purpose of qualifying the interest payable on the Note for exclusion from gross income pursuant to the provisions of Section 150(e) of the Code, the Town Board hereby approves the issuance of the Note by the Cheshire Volunteer Fire Department in a principal amount estimated not to exceed Three Million Seven Hundred Sixty-Three Thousand (\$3,763,000.00) Dollars, provided that the Note shall be an obligation of the Cheshire Volunteer Fire Department and not of the Town.

THE NOTE SHALL NOT BE A DEBT OF THE STATE OF NEW YORK OR THE TOWN OF SOUTH BRISTOL, NEW YORK, AND NEITHER THE STATE OF NEW YORK NOR THE TOWN OF SOUTH BRISTOL, NEW YORK, SHALL BE LIABLE THEREON.

This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	<u>X</u>	_____
Scott Wohlschlegel	<u>X</u>	_____
Meg Fuller	<u>X</u>	_____
Stephen Cowley	<u>X</u>	_____
James Strickland	<u>X</u>	_____

The Resolution was thereupon declared duly adopted.

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CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

She is the duly qualified and acting Town Clerk of the Town of South Bristol, Ontario County, New York (hereinafter the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

Attached hereto is a true and correct copy of a Resolution duly adopted at a meeting of the Town Board of the Town of South Bristol, held on the 14th day of July, 2025, and entitled: RESOLUTION APPROVING ISSUANCE OF A TAX EXEMPT NOTE BY THE CHESHIRE VOLUNTEER FIRE DEPARTMENT, INC. TO THE BANK OF GREENE COUNTY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLIN SEVEN HUNDRED SIXTY-THREE THOUSAND (\$3,763,000.00) DOLLARS TO FINANCE THE ACQUISITION OF TWO PUMPER TRUCKS AND ONE QUINT AERIAL TRUCK.

Said meeting was duly convened and held and said Resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (a majority of the Town Board) voted in the proper manner for the adoption of the Resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

The seal appearing below constitutes the official seal of the Town, and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set his/her hand this 14th day of July, 2025.

SEAL

South Bristol Town Clerk

APPROVING CHANGES TO FEE SCHEDULE

Supr. Marshall said there are some proposed changes to the Town's Fee Schedule. For Public Assembly for 100 or more people, the fee would be \$100.00. For Planning Board site plan approval and Special Use Permit for commercial applications jump from \$150 to \$300, for Residential it jumps from \$75 to \$150. Same thing for Zoning under Commercial, Zoning Board of Appeals variances and interpretations appeals, jump from \$150 to \$300. Residential would go from \$75 to \$150.

Councilman Wohlschlegel said it seems a little high.

Councilman Cowley asked for justification.

Supr. Marshall said it was to cover all the costs associated with building permits and Planning Board expenses. This would be in place instead of billing the resident for all the costs, such as public notice expense, attorney expense.

Councilwoman Fuller said she spoke with the Planning Board admin, Diane Graham, and she said the cost per application and extra fees is \$50-\$75 for residential, which could be the justification for that, but the commercial going up \$150 seems expensive and adding the extra \$75 to residential also seems expensive as well.

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Supr. Marshall said we can go back and have a conversation about it.

Councilwoman Fuller said the other thing too, is the line item for Public Assembly, when we changed Chapter 84, that got removed and changed. We should look at that as well because that wording is different now in our Code than it was before. That 100 or more people is not the same as it was.

Councilman Wohlschlegel said he had heard that there was extra time involved and our employees are paid to do this job.

Supr. Marshall said this refers to sending plans to an engineering firm to review, those costs.

Councilman Wohlschlegel said that back-charging someone, doesn't that make more sense?

Councilwoman Fuller said that is what we are doing currently, I think Diane's concern is it is extra work. Does certainly take away the averaging that we would do across properties and keep the costs lower for those that don't need those extra expenses. It is extra work for Diane too; things to consider.

Councilman Strickland said to send it back to get a better explanation from them.

Town Board agreed.

VIII. REPORTS: **ASSESSOR**

Supr. Marshall read the Assessor's Report: STAR reports reviewed and the roll was sent to the County for balancing and printing. New building permits were prepped while waiting for next year processing for the assessment file at which time the 2026 roll will be available and permits to be entered on an individual basis. Attached is a budget consideration for a salary adjustment for the BAR members in the 2026 Town Budget.

Councilwoman Fuller said she wants to compliment the Assessor because this was very thorough and very helpful. She spent a lot of time on this in a very brief period.

Supr. Marshall said he recently had a conversation with a local attorney who considered Assessor Muscarella one of the best assessors he had ever dealt with and that she is very diplomatic when dealing with the public. We have gone several years without anyone showing up for Grievance Day also speaks to that.

On a motion made by Councilman Cowley and seconded by Councilwoman Fuller the Assessor's Report for June 2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller and Strickland.

CEO

Councilman Cowley read the CEO Report.

On a motion made by Councilman Strickland and seconded by Councilman Cowley the CEO Report for June was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

TOWN CLERK/TAX COLLECTION

Supr. Marshall read the Town Clerk's Report.

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the Town Clerk's Report for June 2025 were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

July 14, 2025

IX. ACCOUNTING:
SUPERVISOR'S REPORT

Supr. Marshall read the Executive Summary, as of June 30th, the Town has \$4,043,244.33 in the bank. Revenues for the month totaled \$62,005.22. Expenditures through June should equal 49.98% and the General Fund is 32% of the Annual Budget and the Highway Fund is at 47.35%

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, the Supervisor's Report for June 2025 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

BUDGET TRANSFER

On a motion made by Councilwoman Fuller and seconded by Councilman Wohlschlegel the Budget Transfer was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

Transfer From:	AA1990.4	Contingency	\$17,413.00
Transfer To:	AA1610.4	Central Serv (Simco)	\$4,000.00
	AA1620.1	Buildings, Per Serv	\$8,000.00
	AA1650.2	Central Comm Equip	\$4,239.00
	AA9045.8	Life Ins, Emp Ben	\$70.00
	AA9055.8	Disability Ins	\$100.00

APPROVAL OF VOUCHERS

Supr. Marshall said that the bills for the work on Gulick Road are included in the abstract; \$197,749.00 for asphalt, \$12,023.00 for milling, Seneca Stone, a paving contractor for \$36,886.00.

Supt. Wight mentioned that CHIPS NY and some of the other programs will reimburse the Town for about \$185,000.00 of that work.

On a motion made by Councilman Strickland and seconded by Councilman Cowley, Abstract of Vouchers, totaling \$300,871.56 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Cowley, Fuller, Wohlschlegel and Strickland.

Supr. Marshall mentioned that the Town Board has had some conversations with regards to the efforts that Clerk Voss has been making on the payroll project. It has been quite extensive for her and she has requested a consideration of compensation for the extra time she's had to put into that. Supr. Marshall suggested that a few Board members can sit down and come up with a viable solution, I highly believe that some compensation is in order and she has also pointed out that there ought to be some changes to next year's budget that there be line items that relate to Human Resources; there would be a .1 budget line for whatever labor is required for HR and a .4 budget line for what we spend for Simco.

X. ADJOURN: 8:07pm

Respectfully submitted:

Judy Voss
South Bristol Town Clerk