

SOUTH BRISTOL TOWN BOARD MEETING

April 4, 2016

REGULAR MEETING

The regular meeting of the South Bristol Town Board as called to order April 4, 2016 at 7:00pm at the South Bristol Town Hall, 6500 W Gannett Hill Road, Naples, NY 14512.

PRESENT

Daniel Marshall, Supervisor
Scott Wohlschlegel, Councilman
Donna Goodwin, Councilwoman
Jim Strickland, Councilman
Stephen Cowley, Councilman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Jim Wight, Dahl Schultz, Brian & Delores Perkins and Bert Crofton

I. Supr. Marshall opened the meeting with roll call and the Pledge of Allegiance.

II. APPROVAL OF MINUTES

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel the March 14, 2016 Regular Town Board meeting minutes were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

III. PRIVILEGE OF THE FLOOR/COMMUNICATIONS RECEIVED

**IV. COMMITTEE REPORTS
BUILDINGS & GROUNDS**

Councilman Wohlschlegel said he received the estimate from Proctor Roofing for the Salt Barn. For a metal roof, the estimate is \$48,975.00 ; the estimate to re-roof just the top of the barn with metal is \$24,000.00. The estimate for an asphalt shingle is \$39,750.00; and the upper hip would be \$19,875.00.

Councilman Strickland said he called his contact for an estimate and they haven't gotten back to him and will call again. The metal roof will last 50+ years.

Supt. Wight said there needs to be some sheeting done. Councilman Wohlschlegel agreed and will call other contractors for quotes.

HIGHWAY

Supt. Wight said the new truck at Tenco being worked on having the necessary equipment installed.

V. OLD BUSINESS

BRISTOL HARBOR – SEWER CORPORATION ESCROW AGREEMENT – UPDATE

Supr. Marshall said that we are very close to an escrow agreement and the attorney's all went on vacation for Easter.

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MAP - BRISTOL HAROUR SEWER CORPORATION SERVICE AREA UPDATE

Supr. Marshall said we have received the proposed map for the new Bristol Harbor Sewer Corporation service area. In addition to the map they also do a detailed engineering report to prove that they are capable of serving the area that they have mapped with the facility that they currently have. Supr. Marshall said he has sent this to LaBella Assoc. and their response was in agreement with everything that has been said; they checked the calculations and agree with the map. The Dept. of Health also has to approve of the map. Supr. Marshall did send LaBella's comments back to Bristol Harbor for their review and update.

VI. NEW BUSINESS

APPOINTMENT OF DEPUTY TOWN CLERK/TAX COLLECTOR

CECILIA DANAHER

Supr. Marshall noted that Clerk Voss is requesting the appointment of Cecilia Danahar as Deputy Clerk. Clerk Voss said an ad was placed and didn't get any response and ended up posting on the Naples Community Facebook page. Mrs. Danahar responded and inquired about the job; this is an on-call basis.

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, to appoint Cecilia Danahar as the Deputy Town Clerk/Tax Collector was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

HEALTH INSURANCE CO-PAY ADJUSTMENT – JUDY VOSS

Supr. Marshall said the Board may recall in 2014 the health insurance co-pay for Clerk Voss was increased from 15% to 25%. Clerk Voss agreed and noted that it was changed in the middle of her term as Town Clerk and Supt. Wight had his taken away. No one else was affected.

Supr. Marshall said the difference is \$260.00.

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the health insurance change be made for Clerk Voss from a 25% contribution to 15% contribution was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

APPOINTMENT TO COUNTY PLANNING BOARD

Supr. Marshall noted that Mr. Bert Crofton is here with us tonight and has expressed an interest in the position on the County Planning Board. The County has asked that the appointment be someone that is a member of one of our Boards. Supr. Marshall said he would like to speak with the ZBA Chair before moving forward.

COMPREHENSIVE PLAN DEVELOPMENT

Supr. Marshall noted that we are at the very beginning of this whole process. We need to establish a plan and one of the things that comes up is to involve the community. It should be a consortium of Planning Board and ZBA members as well as residents. Supr. Marshall suggested a committee of 7 member taskforce; 2 Planning Board members, 2 ZBA members, 2 residents and one Town Board members. Supr. Marshall asked for comments.

Councilwoman Goodwin asked what it was before? Supr. Marshall said it was just the Planning Board members.

Supr. Marshall said that we ought to be using consultants in for some help. LaBella's had given a quote of \$8,000.00. Supr. Marshall hoped that the Planning Board Chair could spearhead the committee.

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On a motion made by Councilman Strickland and seconded by Councilwomen Goodwin, the 7-member taskforce of 2 Board members from the Planning Board and 2 members from the ZBA as well as 2 South Bristol residents to work on the South Bristol Comprehensive Plan was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Councilman Cowley said that the committee should also have alternates.

FEE SCHEDULE CHANGE PER CEO SOMMER

Supr. Marshall noted that CEO Sommer has requested the Board review the Fee Schedule, specifically the Site Plan Review by the Planning Board. The current fee is \$25.00 for residential and would like it increased to \$50.00. The other permit is for a Demolition Permit which currently has no fee. The demo fee would be waived if they are rebuilding on the footprint; if you lose your home to a fire the demo fee is also waived. The only time there would be a charge is when a building is demolished and not replaced.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the Fee Schedule for Site Plan Review is increased to \$50.00 and the Fee Schedule for a Demolition Permit, as noted, is \$40.00 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Supr. Marshall noted that he wanted to mention that the Town received a letter from DOT saying that they approved the speed changes for Hicks Road and Seneca Point Road. Hicks Road speed limit was changed to 40mph; the approval for the road between Coye Road and 0.6 of a miles south on Seneca Point Road is 45 mph when it is currently 40 mph. Supr. Marshall said he doesn't have copies of any correspondence from what the previous board requested but doesn't want to increase the speed limit. Supr. Marshall has a call into the DOT for some clarification.

VII. REPORTS:

ASSESSOR

No Report.

TOWN CLERK

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the March 2016 Town Clerk's Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

CEO

No report.

SUPERVISOR'S REPORT

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the Supervisor's Report for March 2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

VIII. ACCOUNTING

ABSTRACT

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, Abstract No. 3, Voucher Nos. 154 - 196 for \$60,760.57 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Councilwoman Goodwin noted that Voucher #161 is short 0.60.

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IX. 2nd PRIVILEGE OF THE FLOOR

Supr. Marshall said the Board will need to talk about hiring another employee for the Highway Dept. The Bookkeeper and Highway Supt. went over the numbers and came up with \$40,000 per year. For the 2016 budget the amount for the hire would be around \$24,000.00 and should be able to find the funds.

Supr. Marshall had asked if there was a savings with the cost of sale this year because of the mild winter? Supt. Wight said the number was increased because we weren't sure if South Bristol was going to plow the roads in the Town of Naples.

Clerk Voss asked about the Town website. Supr. Marshall said he will be meeting with Meg Fuller and looking for a re-design.

Clerk Voss noted that there are two signs that are being made by Jim Mull and is charging \$150.00 per sign. Clerk Voss noted that Mr. Mull made the lives on Bills Road and this is what he does for a living.

Supr. Marshall noted that the sign on Route 21 that was a hit and run and replacement cost is \$3,600.00. Insurance did not cover the damage because the sign is located beyond 1,500 feet from the Town buildings.

Councilman Cowley said he wanted to comment on the letter sent to the State Comptroller's office; it is well written and everything looks like it has been addressed and asked where we are with this?

Supr. Marshall noted that we have not heard back and probably will not hear back for months.

X. ADJOURN: 7:55PM

Respectfully submitted:

Judy Voss
South Bristol Town Clerk